

# CONSTITUTION

## ARTICLE I

The name of this club is Henry Hudson Youth Soccer.

## ARTICLE II

The purposes of Henry Hudson Youth Soccer are as follows:

- A. To teach the game of soccer to the youth of our community.
- B. To operate a youth soccer club to help in developing the character of the youth of our community.
- C. To promote fellowship, good sportsmanship, and enjoyment of the game.
- D. For coaches to help all participants to enjoy playing the game and to improve their skills, with players' enjoyment and self-improvement more important than winning or losing games.
- E. Promote teamwork and harmonious relations during practice and games.

## ARTICLE III

The representative colors of Henry Hudson Youth Soccer (HHYS) shall be purple and teal. THE HHYS is affiliated with the CDYSL, which is affiliated with Eastern New York State Youth Soccer Association (ENYSYSA) and the United States Youth Soccer Association (USYSA), and its duration shall be perpetual.

## ARTICLE IV

The business of HHYS shall be conducted and managed by a Board of Directors, which shall mainly consist of a maximum of nine (9) members to include at least one (1) representative for each division of play, i.e. K-1, 8U, 10U, 13U, 18U or however the age groups are divided from one year to the next. Each director shall be at least 18 years of age. The first year of this Constitution and Bylaws, 2002-2003, the Board of Directors shall serve staggered terms of one or two years as determined by a draw. Thereafter, beginning with the year 2003-2004, the members of the Board of Directors shall serve a term of two (2) years. Each year the Board of Directors shall elect from the members of the Board of Directors the following officers: President, Vice President, Secretary, Treasurer and Registrar.

## ARTICLE V

The business of HHYS shall be transacted at Board of Directors meetings of HHYS, which shall be held at last nine (9) times a year on a date and time selected by the Board of Directors. At the discretion of the Board of Directors, if a director misses three (3) consecutive meetings, the remaining Board of Directors has the option to replace that director for the remainder of his/her term. Nominations for Board of Directors will be taken from April 1st through June 30th of each year for vacancies. An annual general meeting will be held in July of each, or at a time scheduled

by the Board of Directors, to elect new members of the Board of Directors for the following fiscal year.

## **ARTICLE VI**

Only the Board of Directors may amend this constitution and bylaws by a majority vote.

## **ARTICLE VII**

No part of the net earnings of the organization shall inure to the benefit of, or be distributed to, its members, trustees, officers, or other private persons, except that the club shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes.

## **ARTICLE VIII**

No substantial part of the activities of the club shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the club shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

## **ARTICLE IX**

Upon dissolution of the club, the governing body of the club shall, after paying or making provision for the payment of all of the liabilities of the club, dispose of all monetary assets of the club, by setting up a scholarship program for graduating Cocksackie-Athens High School soccer athletes. Which scholarship will be awarded to an athlete who has participated a minimum of three (3) years in the high school soccer program, has performed to the best of their ability, has respect of his/her peers, teachers and administration of Cocksackie-Athens High School who shows an interest in continuing his/her soccer career. The determining guidelines and selection committee will be established upon dissolution of the club. All equipment owned by the club will be disbursed as determined by the Board of Directors.

## **ARTICLE X**

The HHYS shall operate on a fiscal year beginning on September 1st and ending August 31st. A proposed budget shall be presented to the Board of Directors annually.

# **BYLAWS**

## **ARTICLE I**

1. Each director upon being elected to the HHYS Board of Directors shall receive a copy of the Constitution and Bylaws of Henry Hudson Youth Soccer.
2. All volunteers with Henry Hudson Youth Soccer are required by CDYSL/ENYISA to complete the Volunteer Risk Management form. These forms are confidential and will be kept on file with CDYSL in their safe until further direction from USYSA. These forms must be updated every two years.
3. The Board of Directors, upon recommendation of a member and upon a two-thirds vote of the Board, can suspend from membership, or expel, any individual that:
  - A. Willfully refused or neglected to fulfill any of its obligations as a member, or violates any of the provision of the Constitution and Bylaws.
  - B. Have committed any act, which was inconsistent with the principles and standards of good sportsmanship or fair play. Such action shall require a two-thirds vote of the Board of Directors.
  - C. A member shall have an opportunity show cause why such action should not be taken.

Note :: Member shall mean any adult or child participating in HHYS in any capacity whatsoever.

4. The Board of Directors may reinstate a member who has been suspended or expelled from HHYS.

## **ARTICLE II. MEETINGS**

1. Henry Hudson Youth Soccer Board of Directors shall conduct meetings in accordance with Robert's Rules of Order.
2. The order of business shall be:
  - A. Roll call
  - B. Reading and approval of the minutes.
  - C. Treasurer's report.
  - D. Communications
  - E. Comments from the floor
  - F. Reports of officers and standing committees
  - G. Reports of special committees
  - H. Unfinished business
  - I. New business
  - J. Adjournment
3. Special general meetings may be called by the President or upon request of a majority of the Board of Directors.

4. Regular general meetings will be held as indicated by the President with notice of 7-14 days to all members of the Board of Directors.

5. A general membership meeting shall be called by the Board of Directors a minimum of once a year, with the month of March as a target month.

6. A minimum of four (4) members of the Board of Directors shall constitute a quorum for the transaction of business. A majority of those voting shall be required for passage of motions at general meetings, those motions requiring two-thirds majority being accepted.

### **ARTICLE III. HHYS OFFICERS**

1. President: Shall reside over meetings of the Board of Directors and with the approval of the Board, appoint members of the standing and special committees, except the nominating committees. He/She shall have responsibility for the general management of the affairs of Henry Hudson Youth Soccer and shall see that all orders and resolutions of the Board are carried into effect.

2. Vice President: During the absence or disability of the President, the Vice President shall have all the powers and functions of the President. He/She shall oversee all standing and special committees.

3. Secretary: The Secretary shall record the minutes of all meetings of the Board and of the general meetings. Upon request, he/she shall make copies of the minutes available and shall maintain a complete reference file of the minutes of all meetings. He/She shall attend to all correspondence received by the club and shall draft communications from it as directed by the Board. He/She shall send reports, notices and agenda of all meetings of the Board of Henry Hudson Youth Soccer to the proper persons and shall keep a complete list of all members of the Board of Directors, standing and special committees. He/She shall also be responsible for the counting and certification of all ballots in the case of a secret ballot. The Secretary shall maintain a record of all motions passed by the Board of Directors as part of the minutes of the meetings.

4. Treasurer: The treasurer shall be the officer responsible for Henry Hudson Youth Soccer finances. In performing his/her function, he/she shall be the administrator of the club's checking and savings accounts. As the administrator and custodian of the club's accounts, the treasurer

A. Shall report at each meeting on the state of the club's finances, including all outstanding debts.

B. Shall expend and deposit monies as directed by the Board of Directors.

C. Shall co-sign all disbursements with one of the officers of the Board of Directors.

D. Shall pay all disbursements in the normal operation of the club as needed when no Board of Directors meeting has been held.

E. Shall chair the finance/investment committee.

5. Registrar: The registrar shall be responsible for registration of all recreation and travel players. He/She will organize and set up registration sites as determined by the Board of Directors. He/She shall maintain a current registration roster and report all registrations in the format as required by CDYSL for all recreation players. He/She shall provide CDYSL with team rosters and identification cards as required for travel teams. He/She shall provide team rosters to all

coaches for the recreation program. He/She shall maintain mailing lists of all registered members (by families), including coaching staff.

## **ARTICLE IV. HHYS STANDING COMMITTEES**

1. The standing committees of the Henry Hudson Youth Soccer club shall consist of, but not limited to, the following ::

- A. Equipment/Supplies
- B. Uniforms
- C. Field/Goals Maintenance
- D. Fundraising/50-50 Raffle
- E. End of Year Program & Awards
- F. Concessions
- G. Sponsorships
- H. Coaching/Officiating

The chairpersons of these standing committees and any special committees as set up by the Board of Directors shall report to the Board of Directors as needed throughout the year.

## **ARTICLE V. GAME OF PLAY/CLUB RULES**

1. At games and at practices, coaches shall help all players in an effort to promote teamwork and harmonious relations. The coaches should understand that although everyone on the team cannot be of equal ability, nevertheless, all players can make a contribution to the team. With this in mind, the coaches should work to improve the skills of each player. Following such a philosophy will lead to fun for all players, parents and coaches.
2. Practices should be one to one and one-half hours in length, although consideration must be given to age and conditioning level of the team members as well as weather and temperature. The intensity of any given practice session may require consideration as well. Caution is urged.
3. Practices and games shall be held at designated practice/field areas and on a consistent schedule and at times as set up by the Board of Directors. It is noted that extra practices for recreation play may be scheduled at discretion of coaches and in agreement with parents of players.
4. To prevent injury, it is the coaches responsibility to ensure that all players wear shin guards. Coaches must also make certain that all players remove all jewelry, watches, rings, earrings, etc. prior to games and practices. No gum, objects in the mouth or external mouth gear is permitted.
5. Coaches should encourage each player to bring a ball to practice. Practices should be fun, actively involving all players at all times and focusing on skills and growth. There is no penalty for players missing practices, but if practice is also fun, players will look forward to it.
6. Conduct on the field - foul language will not be tolerated at any time. If committed by a player the official or coach will eject the offending player for that game. If committed by a spectator, the official, coach and/or a member of the Board of Directors will direct the spectator to leave the field.

7. The Henry Hudson Youth Soccer club will use the Capital District Youth Soccer League (CDYSL) Rule Book and U8-U10 Small Sided Rules as the basis for competition. Specific to those rules, the recently revised FIFA "Laws of the Game" apply to all competitions except as provided by USYSA, ENYYSA, CDYSL or specified herein:

**Weather Considerations:**

No soccer will be played if the locally reported temperature is 95 degrees Fahrenheit or above. Any board member present can make this decision.

If lightning is noted by a game referee, game coach or league official, play will be halted and all players should take appropriate shelter. 20 minutes must pass without lightning being sighted before play can resume.

**A. U6 Division**

- 1) Non Competitive (No Score Kept)
- 2) Number 3 size ball.
- 3) Maximum 4 players per side (4v4, small sided games-30yd x 20 yd field, 4' x 6' goals)
- 4) No Goalie.
- 5) Four (4) eight minute quarters. Clock only stops on an injury.
- 6) 2 minute break after quarters 1 and 3. 5 minute break after quarter 2.
- 7) No playing of ball with head.
- 8) No offsides
- 9) No penalty kicks – A penalty in the penalty box results in a free kick outside the penalty box.
- 10) No slide tackles.
- 11) Player substitution at any stoppage of play.
- 12) One (1) coach per team is allowed on field during game to guide, teach & officiate.

**B. U8 Division**

- 1) Non Competitive (No Score Kept)
- 2) Number 3 size ball.
- 3) Maximum 6 players per side (6v6, small sided game-50yd x 30 yd field, 4' x 6' goals)
- 4) No Goalie.
- 5) Four (4) ten minute quarters. Clock only stops on an injury.
- 6) 2 minute break after quarters 1 and 3. 5 minute break after quarter 2.
- 7) No playing of ball with head.
- 8) No offsides
- 9) No penalty kicks – A penalty in the penalty box results in a free kick outside the penalty box.
- 10) No slide tackles.
- 11) Player substitution at any stoppage of play.
- 12) One (1) coach per team is allowed on field during game to guide, teach & officiate.

### C. U10 Division

- 1) Non Competitive (No Score Kept)
- 2) Number 4 size ball.
- 3) Maximum 8 players per side (8v8, small field-75yd x 50 yd field, 7' x 21' goals)
- 4) Two 25 minute halves. Clock only stops on an injury at referee's discretion. No stoppage time.
- 5) 5 minute break at halftime.
- 6) No penalty kicks – A penalty in the penalty box results in a free kick outside the penalty box.
- 7) No slide tackles.
- 8) Substitutions
  - a. prior to either team's throw-in if substitutes are properly occupying the substitution area, and the possession team is also substituting
  - b. prior to a goal kick by either team
  - c. after a goal, by either team
  - d. after an injury, by either team when the referee stops play.
  - e. at no time may a substitute enter the field of play until they have been given permission from the referee.
- 9) Coaches are not allowed on the field during a game unless there is a need for an official.

### D. U12 Division

- 1) Number 4 size ball.
- 2) Maximum 8 players per side (8v8, small field-75yd x 50 yd field, 7' x 21' goals)
- 3) Two 30 minute halves. Clock only stops on an injury at referee's discretion. No stoppage time.
- 4) 5 minute break at halftime.
- 5) No slide tackles.
- 6) Substitutions
  - a. prior to either team's throw-in if substitutes are properly occupying the substitution area, and the possession team is also substituting
  - b. prior to a goal kick by either team
  - c. after a goal, by either team
  - d. after an injury, by either team when the referee stops play.
  - e. at no time may a substitute enter the field of play until they have been given permission from the referee.
- 7) Coaches are not allowed on the field during a game unless there is a need for an official.
- 8) Five shot shoot-out to decide games that are tied at the end of 60 minutes.

### E. U15 Division

- 1) Number 5 size ball.
- 2) Maximum 11 players per side.
- 3) Two 30 minute halves. Clock only stops on an injury at referee's discretion. No stoppage time.

- 4) 5 minute break at halftime.
- 5) No slide tackles.
- 6) Substitutions
  - f. prior to either team's throw-in if substitutes are properly occupying the substitution area, and the possession team is also substituting
  - g. prior to a goal kick by either team
  - h. after a goal, by either team
  - i. after an injury, by either team when the referee stops play.
  - j. at no time may a substitute enter the field of play until they have been given permission from the referee.
- 7) Coaches are not allowed on the field during a game unless there is a need for an official.
- 8) Five shot shoot-out to decide games that are tied at the end of 60 minutes.

#### ARTICLE VI. SPECIAL CIRCUMSTANCES

1. Coaches are not authorized to add to, subtract from or otherwise change team rosters. No change may occur without approval of the President and Registrar of the club.
2. In case of inclement weather, the decision to postpone or cancel games shall be the decision of the President and/or Registrar of the club. Should it be necessary for a coach to postpone or cancel a scheduled game, please contact the club President and/or Registrar for approval. Coaches will be responsible to notify all players in the case of a postponement or cancellation.
3. All efforts will be made to provide officials for each game in the upper divisions (10 & up) and if possible, the younger divisions. Student officials and adult officials will be paid an amount to be determined by the Board of Directors at the beginning of each season.